

# Emergency Preparedness Procedures for Students

IMPORTANT: For the up-to-date information, visit the [college's Emergency Preparedness site](#), which includes updates and resources to help you determine your evacuation zone and how to prepare your home and family for an impending storm.

You may want to add our college Emergency Line, (866) 822-3978, to your cell phone as you can call this number for updates. If you have not already done so, please consider opting in to our text messaging system, so we can text you with updates. Directions to opt in can be found at [stpe.co/emergencyalerts](http://stpe.co/emergencyalerts).

The College realizes that it is possible for a significant natural disaster to compromise SPC campus facilities sufficiently to disrupt the delivery of classes for an extended period of time, and have prepared plans for our operations to continue following such an emergency.

1. Students should be comfortable using MyCourses as the learning management system will be key in communicating with faculty about course materials and assignments. Students should complete the Introduction to MyCourses so that they are familiar with sending and receiving emails, participating in discussion posts, navigating through course materials, and submitting assignments. It is important to be able to use MyCourses for learning activities if your campus is closed. If you have not used MyCourses, the Introduction to MyCourses is a good way to get started.
2. A closure of St. Petersburg College refers to all instructional modalities (online, blended, and classroom). Students are required to meet deadlines that occurred prior to the emergency situation but students and faculty are not required to meet previously established deadlines during the time the College is closed.
3. Once the College re-opens, faculty will attempt to return to instructional normalcy as quickly as possible, but with the understanding that power and internet outages may affect faculty and students individually.
4. Online courses: faculty will modify online course assignments and due dates as quickly as possible ensuring students have the opportunity to achieve all major learning objectives for the course.
5. Blended courses: faculty may add online instructional activities to substitute for missed in-class activities.
6. For courses taught in the classroom, faculty will revise assignments and deadlines as quickly as possible. Faculty may provide instructional materials and assignments online so that you can continue without a disruption in your academic goals.
7. If the home campus is in a condition that does not allow for instruction to continue, the faculty may require instruction to continue online or at an alternate campus.
8. Changes in locations for studio classes, practica, and internships may be necessary if partner organizations are not able to be open. Supervising faculty will communicate with students through MyCourses with information on alternate locations if needed.